



at Ridgedale Baptist Church
1831 Hickory Valley Road
Chattanooga, TN 37421
Cell: 423-704-8203

CommunityKidsRidgedale@gmail.com
www.ridgedalebaptist.org

2020-2021 Winter Break Camp Information

Dates and Hours: Monday— Wednesday, December 21-23, 28-30 and Monday and Tuesday, January 4-5

Cost of Attendance: You may choose which days your child(ren) will attend. *Space is limited and registration will be on a first-come, first-serve basis. Also, we must have a minimum of 20 children registered per day in order to provide childcare.* Each day will be \$30 for the first child/ \$20 for the second/ \$10 for the third.

Snacks and Lunches: Morning snacks will be provided around 8:45am and afternoon snack will be served around 4:00pm. For children with special dietary needs, we ask that they bring their own snacks. Each child is responsible for his or her own lunch, including drink. Please **DO NOT** bring food items that need to be refrigerated or microwaved. Each child should have their name on their lunch box or bag. We ask that each child also bring his or her own water bottle.

What Not to Bring: Your child does not need to bring toys, electronics, cell phones, iPods, etc., or money.

Clothing: Children should wear washable and comfortable clothing. Modest clothing is required. We will be outside some of the time, so please send with your child their winter coat, gloves, and stocking caps.

Field Trips: Due to COVID-19 we will not be going off campus for field trips.

Drop-off and Pick-up: Morning drop-off and afternoon pick-up will follow the same procedures. We will open in the mornings from 7:30 until 8:30am. The staff member present will check your child in and direct them as to where to go. In the afternoon, dismissal will begin at 4:30pm. Please come to the front door of the CK House. If a staff member does not recognize you, they will ask for your picture ID, such as your driver's license. If for any reason you send someone else to pick up your child, you must call or text the cell phone with the name of the person who will be coming. Let them know to bring a picture ID. Your child will not be released to anyone else, unless they are on your pick-up list. If you drop your child off after 8:30am or need to pick-up before 4:30pm, you must park in the front parking lot of the house, and walk to the front door of the house to check them in or out.

NOTE: There is a \$1 per minute late fee for the first 15 minutes you are late, then an additional \$2/minute.



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2020-2021 Winter Break Camp Registration

Please, mark only the date(s) your child will be attending.

- Monday, December 21 Tuesday, December 22 Wednesday, December 23 Monday, December 28
 Tuesday, December 29 Wednesday, December 30 Monday, January 4 Tuesday, January 5

Camper Name Last _____ First _____

Address _____ Apt# _____

City _____ State _____ Zip _____

Age _____ Date of Birth ____/____/____ o Male o Female

School attending this year (2020-2021) _____ Grade _____

Church currently attending _____

Student is in the custodial care of _____

Primary Contact Information for Custodial Parent(s)/Guardian(s):

Name _____ Relationship to student _____

Address _____ Home Phone (____) _____

City _____ State _____ Zip _____ Cell Phone (____) _____

Place of Employment _____ Work Phone (____) _____ Ext. _____

Secondary Contact Information for Custodial Parent(s)/Guardian(s):

Name _____ Relationship to student _____

Address _____ Home Phone (____) _____

City _____ State _____ Zip _____ Cell Phone (____) _____

Place of Employment _____ Work Phone (____) _____ Ext. _____

In Case of Emergency (other than those listed above):

Name _____ Phone (____) _____ Relationship to student _____

Name _____ Phone (____) _____ Relationship to student _____

Permission and Release

I give permission for my child to participate in the activities (including off campus field trips) of Camp Ridgedale. I also give permission to obtain necessary medical attention in case of sickness or injury to my child.

I, the undersigned, do hereby verify that the information given is correct and I do hereby release and forever discharge all sponsors, staff, and employees of Ridgedale Child Enrichment Program, Inc. and Ridgedale Baptist Church from any and all claims, demands, actions or causes of action, past, present or future arising out of damages or injury while participating in Community Kids/Camp Ridgedale. I agree to indemnify all sponsors, staff, and employees of Ridgedale Child Enrichment Program, Inc. and Ridgedale Baptist Church for any and all claims, demands, actions, or causes of action, past, present or future arising out of any damage or injury caused by my child while at Community Kids/Camp Ridgedale.

Parent/Guardian Signature _____ Date _____

I understand that my electronic signature or hand-written signature represents my agreement to these terms and conditions.

Permission Transport

I give permission for my child to travel by private transport for off campus activities. I understand that in order to provide transport, the driver must be the holder of a current driver's license with proper endorsements and that vehicle(s) must be registered and covered by compulsory Third Party Insurance.

Parent/Guardian Signature _____ Date _____

I understand that my electronic signature or hand-written signature represents my agreement to these terms and conditions.

Photo and Video Release

I give permission for my child to be photographed and/or videotaped by the staff of Ridgedale Child Enrichment Program, Inc. and Ridgedale Baptist Church approved by the Director of the program for purposes of advertising, public relations, and family enrichment. I understand that the images may be used in print publications, online publications, presentations, websites, and social media. I also understand that no royalty, fee or other compensation shall become payable to me by reason of such use.

Parent/Guardian Signature _____ Date _____

I understand that my electronic signature or hand-written signature represents my agreement to these terms and conditions.

Behavior and Disciplinary Policies

Bullying Policy

At Camp Ridgedale bullying is inexcusable, and we have a firm policy against all types of bullying. Each camper is expected to treat all other campers with respect, and to help each other achieve the best possible experience. If a camper has difficulty meeting this expectation, parents may be called upon to assist.

Our leadership addresses all incidents of bullying seriously and trains staff to promote communication with their staff and their campers. We work together as a team to ensure that campers gain self-confidence, make new friends, and go home with a positive camp experience.

Behavior Guidelines

Please, read and sign off on our behavior policy with your camper before returning registration.

We expect campers to act respectfully at all times while on our property or participating in our programs. Campers are to behave in a mature, responsible way and respect the rights and dignity of others.

Actions will reflect these Four Core Values:

- ◆ Campers take **Responsibility** for their actions.
- ◆ Campers **Respect** themselves, each other, camp equipment and the environment.
- ◆ **Honesty** will be the basis for all relationships and interactions.
- ◆ Campers will be **Caring** in their relationships with others.

Campers should talk to any camp staff member if they are uncomfortable with any experiences or need assistance while at camp.

Discipline Procedures

When a camper does not follow the behavior guidelines, we will take the following action steps as behavior problems progress.

1. Staff will redirect the camper to more appropriate behavior.
2. If inappropriate behavior continues, the camper will be reminded of behavior guidelines and camp rules, and the camper will be asked to decide on action steps to correct his/her behavior.
3. If the problem continues, a time out, chore, or consequence may be given. One minute for each year of the child's age. The cabin leader has the prerogative to continue to deal with the problem as long as he/she feels that he/she can handle the situation.
4. If a camper's behavior still does not meet expectations and is affecting the experience of other campers, he/she will be referred to the Director. The Director, child(ren), and guardian(s) will work together to make a Behavior Improvement Plan.
5. If inappropriate behavior continues, as a final action step the camper may be dismissed from camp. The Director and other office staff may also be called upon to work with entire cabin groups who need additional support and behavior guidance.

Physical violence or bullying towards a camper or staff will result in immediate dismissal from program.

Examples of unacceptable behavior:

- ◆ Refusing to follow behavior guidelines or camp rules
- ◆ Using profanity, vulgarity or obscenity
- ◆ Stealing or damaging property (personal or camp property)
- ◆ Refusal to participate in activities or cooperate with staff
- ◆ Disrupting a program
- ◆ Leaving a program without permission
- ◆ Endangering the health and safety of children and/or staff
- ◆ Use of illicit drugs, alcohol or tobacco or sexual conduct of any kind
- ◆ Teasing, making fun or bullying of other campers or staff
- ◆ Fighting of any kind
- ◆ Horseplay at the pool

Fees are non-refundable and child will be ineligible to re-enroll in Ridgedale Child Enrichment Program, Inc. if dismissed for any reason.

Parent/Guardian Signature _____ Date _____

I understand that my electronic signature or hand-written signature represents my agreement to these terms and conditions.

Child Dismissal Release Form

We make it a priority to ensure the safety and security of your child(ren) and our facilities. We would like to keep a list of ALL of the possible people you might send to pick up your child(ren). All persons picking up are required to have photo id. This will give us a reference when we see a new face coming to pick up your child(ren). We still ask that you call and leave a message or text (423) 704-8203 (cell phone), or send a note to let us know if anyone other than you will be picking up your child(ren). Thank you for your help in making Community Kids/Camp Ridgedale safe and the sign-out process simple. If at any time changes need to be made to this document we will need your written consent and/or a signature to approve any edits made to this document.

Child/Children's name(s) _____

The following are people who MAY pick up my child/children:

<u>Name:</u>	<u>Relationship to Child:</u>	<u>Phone Number:</u>
_____	(Parent/Guardian)	_____
_____	(Parent/Guardian)	_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____

The following are people who MAY NOT under any circumstances pick up my child/children (if applicable):

1. _____
2. _____
3. _____
4. _____
5. _____

Notes:

COMMUNITY KIDS/CAMP RIDGEDALE

Ridgedale Child Enrichment Program, Inc.

MEDICAL RELEASE FORM

Please complete one form per child. All forms **MUST BE NOTARIZED**.

Please complete in black or blue ink to ensure legibility.

Child's Full Name _____

Child's Address _____

City/State/Zip _____

Child's birth date _____ Age _____ Child's SSN _____ - _____ - _____

Child's Primary Physician _____ Phone (____) _____ - _____

Parent(s)/Legal Guardian(s) Name _____

Address _____

City/State/Zip _____

Employer _____

Daytime Phone Number (____) _____ - _____ Evening Phone Number (____) _____ - _____

Cell Phone Number (____) _____ - _____ Cell Phone Number (____) _____ - _____

Is the child currently taking any kind of medication? _____

If so, list the medication and frequency it is to be taken: _____

Is the child allergic to any kind of medication? _____

If so, list what kind of medications they're allergic to: _____

What is the date of the child's last tetanus shot? Month _____ Day _____ Year _____

List any other known allergies: _____

List any and all medical conditions your child has, such as: diabetes, asthma, heart problems, migraine headaches, epilepsy, sinus trouble, or any other known medical problem including communicable diseases: _____

If your child experiences a headache, what "over the counter" medication may we give them? _____

If your child experiences an upset stomach, what "over the counter" medication may we give them? _____

EMERGENCY MEDICAL AUTHORIZATION

In the event of an emergency; I give permission to the Ridgedale Child Enrichment Program, Inc. and the Ridgedale Baptist Church staff that is with my child to provide and obtain medical assistance for my child. I also give permission to the Medical Personnel selected to secure proper treatment for my child. This medical release form is valid for one year from date of signing when completed properly and notarized.

Parent/Legal Guardian Signature: _____

Insurance Company: _____

Policy Number: _____

In case I cannot be reached, contact:

Name _____ Phone (____) _____ - _____ Relation to Camper _____

Name _____ Phone (____) _____ - _____ Relation to Camper _____

*It is the parent(s) and/or legal guardian(s) responsibility to complete new forms and return to Community Kids/Camp Ridgedale as soon as possible if any of the above information changes.

State of Tennessee

County of _____

Personally appeared before me, _____ with whom I am

personally acquainted and who acknowledged that he/she is the parent of the above said child. Sworn to and

subscribed before me this _____ day of _____.

My commission expires _____

(Notary Public)